

**Special research Fund 2025**

**call for doctoraL grants**

**in the framework of Doctoral SCHOLARSHIP PROGRAMME**

**APPLICATION FORM FOR CANDIDATES**

**WITH FWO PHD FELLOWSHIP APPLICATION**

|  |  |
| --- | --- |
| **Name applicant** |  |
| **Indicative title of the research project** *This text will be used for administrative purposes only. This text will be used for communication purposes on internal and external websites. We suggest not to include any confidential information.* | In English: In Dutch:  |
| **Requested BOF funding** | [ ]  UHasselt PhD with 2 x 2 years BOF funding requested[ ]  Joint PhD with a Flemish university: 2 years BOF funding requested + 2 years of funding provided by the partner university [ ]  Joint PhD with a Flemish university: 2 years BOF funding requested + 1 year of funding provided by the partner university + 1 year of funding provided by internal means of the research group– no more than 2 years can be requested from BOF[ ]  Joint PhD with a non-Flemish university: 2 x 2 years BOF funding requested [ ]  Joint PhD with a non-Flemish university: 2 years BOF funding requested + 2 years of funding provided by the partner university or by internal means of the research group |
|  |
| **Obligatory annexes\*:**Note: You don’t have to add your FWO application form to your application within the BOF doctoral scholarship programme, as it will be sent to us directly. | [ ]  CV’s of non-UHasselt (co-)promoter**\*** |
| **Optional annex:** | [ ]  Request for additional budget for operational costs**Attention!** This request will also be used as your request for additional funding, should you be granted an FWO PhD fellowship. There is no further possibility to apply for additional funding afterwards. |
|  |
| **By submitting this application form I declare that I have completed this form in all conscience and that I will take the necessary actions should any changes, related to the project (including ethical issues) occur. In that case I will inform the Research Council through bof@uhasselt.be of these changes and the actions taken.** |
| **Signature candidate** | *(date)* |
| **Signature promoter** | *(date)* |
|  |

***\*****Obligatory annex: without this annex, the application will be declared inadmissible*

This application document shall be filled out in English.

**Deadline: 1st of March 2025, 17h00**

 **Mail to:** **BOF@uhasselt.be**

*Note: Only upon reception of a confirmation e-mail, your application has been successfully submitted.*

# Part I - Data of the applicant

## Personal data

|  |  |
| --- | --- |
| **Name** |  |
| **First name** |  |
| **Gender**  |  |
| **Nationality** |  |
| **E-mail** |  |
| **Telephone/mobile phone number** |  |

## Promoter(s) (cfr. Doctoral Regulations)

|  |  |  |
| --- | --- | --- |
|  | **Promoter** | **2nd Promoter (non-UHasselt) in case of joint degree** (cfr. Doctoral Regulations)\* |
| **Name** |  |  |
| **First name** |  |  |
| **Research group** |  |  |
| **Research Institute** |  |  |
| **Institution(s) of appointment** *Only in case of non-UHasselt promoter (joint degree)* |  |  |

*\*Obligatory annex: without this annex, the application will be declared inadmissible – please provide CV of the non-UHasselt promoter*

## Co-promoter(s) – If applicable

## *Max. 2*

|  |  |  |
| --- | --- | --- |
|  | **Co-promoter 1** | **Co-promoter 2 (non-UHasselt)\*** |
| **Name** |  |  |
| **First name** |  |  |
| **Postdoc/ZAP/other** |  |  |
| **Research group/institute** |  |  |
| **Institution(s) of appointment** *Only in case of non-UHasselt promoter (joint degree)* |  |  |

*\*Obligatory annex: without this annex, the application will be declared inadmissible – please provide CV of the non-UHasselt co-promoter*

## Master Thesis

|  |  |
| --- | --- |
| **Supervisor** |  |
| **Title** |  |
| **Year** |  |
| **University / institute of higher education** |  |
| **Brief thesis description** |  |

## Professional background - If applicable

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| --- | --- | --- | --- |
| **Employer** | **Percentage** **Appointment** | **Position** | **Period** |
|  |  |  |  |
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## If you have already received any grants, since the completion of your studies, please list them here (including any current position, stating whether this position is renewable and whether you have applied for a renewal).

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## [Discipline](https://www.uhasselt.be/doctoraldisciplines) in which the candidate intends to obtain the PhD degree:

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| --- |
| ***School for Educational Sciences*** |
| [ ]  onderwijskunde / educational sciences |
| ***Geneeskunde en Levenswetenschappen / Medicine and Life Sciences*** |
| [ ]  medische wetenschappen / medical sciences |
| [ ]  biomedische wetenschappen / biomedical science |
| **Revalidatieswetenschapen / Rehabiltation sciences** |
| [ ]  revalidatiewetenschappen en kinesitherapie / rehabilitation sciences and physiotherapy |
| [ ]  revalidatiewetenschappen / rehabilitation sciences  |
| [ ]  ergotherapeutische wetenschappen / occupational therapy |
| ***Wetenschappen / Sciences*** |
| [ ]  wetenschappen / sciences |
| [ ]  wetenschappen: wiskunde /sciences: mathematics |
| [ ]  wetenschappen: statistiek / sciences: statistics |
| [ ]  wetenschappen: fysica / sciences: physics |
| [ ]  wetenschappen: chemie / sciences: chemistry |
| [ ]  wetenschappen: biologie / sciences: biology |
| [ ]  wetenschappen: informatica / sciences: information technology |
| [ ]  wetenschappen: materiomics / sciences: materiomics |
| ***Industriële Ingenieurswetenschappen /Engineering Technology*** |
| [ ]  industriële wetenschappen / engineering technology |
| ***Bedrijfseconomische Wetenschappen / Business Economics*** |
| [ ]  toegepaste economische wetenschappen / business economics |
| [ ]  toerisme / tourism |
| ***School voor mobiliteitswetenschappen / School for Transportation Sciences*** |
| [ ]  mobiliteitswetenschappen / transportation sciences |
| ***Rechten / Law*** |
| [ ]  rechten / law |
| ***Architectuur en Kunst / Architecture and Arts*** |
| [ ]  architectuur / architecture[[1]](#footnote-1) |
| [ ]  audiovisuele en beeldende Kunst / audiovisual and visual Arts1 |
| ***School voor Sociale Wetenschappen / School of Social Sciences*** |
| [ ]  Sociale Wetenschappen / Social Sciences |

# Part II – THE DOCTORAL RESEARCH

## Discipline codes

Please mention the “Main Research fields” that matches best to the subject of your research proposal (sublevel 4). You can find the list [here](https://researchportal.be/sites/default/files/block-attachments/2019-04/20190213%20pdf_VODL_V2018.pdf). Underline the main discipline code of the research proposal.

*Min. 1, max. 5 fields*

|  |  |
| --- | --- |
| **Discipline code** **(sublevel 4, i.e. 8 digits)** | **Main research Field** |
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### Indicate the relevance of the proposal for the research policy of the UHasselt promoter’s research group.

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### Budget for operational costs

BOF offers the opportunity to request additional funding for operational costs up to a maximum of €10.000 per year in total (standard bench fee and supplementary budget).

If you don’t request additional funding now, you will only have another opportunity to request it after the positive evaluation by the doctoral committee after the first 2 years of the PhD, so you can only request additional funding for the last 2 years of the PhD.

Should you be granted an FWO fellowship, the requested additional funding budget will be used to calculate the additional funding for the FWO fellowship.

Please state a complete overview of costs regarding the PhD in the Excel template:

* standard bench fee granted within the PhD (per year - BOF: €2.000)
* supplementary bench fee requested (max per year to request - BOF: €8.000)
* additional budget covered by the research group

Each cost must by duly motivated in terms of necessity of the cost in order to realise output within this specific PhD.

Following type of costs are expected to be covered with the standard bench fee or to be funded by external financing/the research group:

* Travel and accommodation
	+ Foreign and domestic travel and accommodation
	+ Registration fees for congresses and/or symposia
	+ Costs regarding the organisation of symposia
* Standard printing costs
* Purchase of standard hard- and software such as a laptop and accessories
* Standard publications
* Compensation for test subjects (small expenses on top of the bench fee are allowed when duly motivated within the execution of the PhD)

Under no circumstances can the operational grant be used for:

* costs for the computing infrastructure (hardware) for High Performance Computing;
* costs for enrolment on the university roll or as a regular student at home or abroad;
* costs for enrolment as a doctoral student and for the doctoral programme;
* strictly personal expenses of the mandate holder or supervisor including accommodation and commuting;
* overhead expenses;
* expenses that are covered by other funding;
* expenses of other fellows, PhD students, postdoctoral researchers or staff members;
* costs for the award of the doctoral degree (invitations public defence of the doctoral thesis, room rental, reception costs, travel and accommodation costs jury, ....);
* costs for the organisation of a workshop or a congress.

Please note that by no means the request for supplementary budget will influence the evaluation of your application by the selection committee.

**Part III – For administrative reporting purposes only (not for evaluation)**

1. **Is the topic of the funding request linked to the following (transversal) policies? Please tick the relevant boxes.** [**https://www.uhasselt.be/nl/over-uhasselt/beleid/algemene-beleidsprioriteiten**](https://www.uhasselt.be/nl/over-uhasselt/beleid/algemene-beleidsprioriteiten)

[ ]  Learning

[ ]  Inclusive

[ ]  Sustainability

[ ]  Internationalisation

1. **Does the research relate to the civic mission in the Limburg region?**

**Please tick the relevant box.**

[ ]  Yes

[ ]  No

1. **Is the topic of the funding request linked to one of the EURECA-PRO partners?
Please tick the relevant box.**

 [ ]  Not applicable

 [ ]  [Montanuniversität Leoben](https://www.unileoben.ac.at/en/research/chairs/institutes/)(Austria)

 [ ]  [Technische Universität Bergakademie Freiberg](https://tu-freiberg.de/en/research)(Germany)

 [ ]  [Technical University of Crete](https://www.tuc.gr/en/research)(Greece)

 [ ]  [Universidad de León](https://www.unileon.es/investigadores)(Spain)

 [ ]  [Silesian University of Technology](https://www.polsl.pl/en/)(Poland)

 [ ]  [University of Petrosani](https://www.upet.ro/en/)(Romania)

 [ ]  [University of Applied Sciences Mittweida](https://www.forschung.hs-mittweida.de/en/)(Germany)

 [ ]  [Université de Lorraine](https://www.univ-lorraine.fr/en/research-innovation/) (France)

1. **Is the topic of the funding request linked to one of the SDG’s?
Please tick the relevant box.**

[ ]  Not applicable

[ ]  SDG 1: no poverty

[ ]  SDG 2: zero hunger

[ ]  SDG 3: good health and well-being

[ ]  SDG 4: quality education

[ ]  SDG 5: gender equality

[ ]  SDG 6: clean water and sanitation

[ ]  SDG 7: affordable and clean energy

[ ]  SDG 8: decent work and economic growth

[ ]  SDG 9: industry, innovation and infrastructure

[ ]  SDG 10: reduced inequalities

[ ]  SDG 11: sustainable cities and communities

[ ]  SDG 12: responsible consumption and production

[ ]  SDG 13: climate action

[ ]  SDG 14: life below water

[ ]  SDG 15: life on land

[ ]  SDG 16: peace, justice and strong institutions

[ ]  SDG 17: partnerships for the goals

1. The area of study may be supplemented by the name of a discipline. [↑](#footnote-ref-1)